**Bicheno Surf Life Saving Club - BBQ Policy**

* The purpose of Nippers BBQs is to support the community of the club on Nippers days and other special events.
* In the past, BBQs have generated an income of approximately $900 for the season after expenses.
* Whilst its main purpose is not fundraising, it is an expectation that the BBQ coordinator manages the BBQ so that costs are covered and some profits are maintained.
* At the beginning of each season, a BBQ coordinator will be selected by the committee and given the responsibility of managing the money, purchasing and overseeing the club’s BBQ events.
* A float of $210 will be withdrawn from the club’s general expenses account and given to the BBQ coordinator. The float includes:
* 5 x $20 notes
* 5x $10 notes
* 5 x $5 notes
* 10 x $2 coins
* 10 x $1 coins
* 10 x 50c coins
* The $210 float is set aside again at the end of each BBQ for the next.
* Fruit should be provided for free at every BBQ.
* Two people count the money and sign the BBQ funds after each BBQ.
* Any profits are deposited into the bank account using the deposit book within 5 business days.
* The $210 float is deposited back into the club community account at the end of the Nippers season.
* The BBQ coordinator has the permission of the club to purchase supplies on the club’s debit card as needed. Approved supplies:
* Drinks for sale
* Cleaning supplies
* Bread
* Sausages, onions and Hamburgers
* Tea, coffee, milo
* Sauces
* Gas
* Disposable plates cups etc
* Foils and glad wrap etc.
* Any other supplies will need approval by a member of the club executive and can be also purchased on the club’s debit card account.